

**CIP
EXPENSE DETAIL**

DATE OF COUNCIL CONSIDERATION:
CONTACT DEPARTMENT(S):

10/5/17
Aviation

SUBJECT: Authorize negotiation and execution of a contract with ARC Document Solutions, LLC., to provide records digitization electronic conversion services, for a term of three years in an amount not to exceed \$432,256.

CURRENT YEAR IMPACT:

Department:

Aviation

Project Name:

Records Management Implementation

Fund/Department/Unit:

4910-8107-3216

Funding Source:

Airport Capital Fund

Current Appropriation:

800,000.00

Unencumbered Balance:

683,143.38

Amount of This Action:

(432,256.00)

Remaining Balance:

250,887.38

Total Amount of this Action funded by CIP

432,256.00

ANALYSIS / ADDITIONAL INFORMATION: As the funds were previously authorized by Council, there is no analysis/ additional information required to demonstrate funding. If additional funding is needed it will be contingent on funding in future budgets.

David Cuthbert
9/6/17

BH 9-6-17
m3 9-6-17